



## **ROCKBOURNE PARISH COUNCIL**

All Rockbourne residents are invited to attend Parish Council meetings and to raise issues with Councillors at the start of meetings.

**To: Councillors Branagan, Carmichael, Leeson, Wallace, Wiggins & Wise.**

**Annual Meeting of the Council to be held in the Pavilion, Rockbourne on Tuesday 13<sup>th</sup> May 2025 – to follow Annual Parish Meeting.**

Public Participation: members of the public and press may attend the meeting and make representations, answer questions, and give evidence at the meeting, which they are entitled to attend in respect of the business on the agenda. Members of the public are asked to restrict their comments to three minutes. Members of the public are not to verbally abuse or harass a member of the Council.

### **AGENDA**

1. To receive apologies for absence.
2. To receive declarations of interest. *Councillors are invited to declare any relevant interests at this point or at any point during the meeting.*
3. To elect Chairman and Vice Chairman.
4. Confirmation of minutes of previous meeting held on Tuesday 15<sup>th</sup> April 2025
5. Public participation time
6. Correspondence received  
To consider items received by the Clerk or Councillors not covered by this Agenda
7. Reports by the Downlands & New Forest Ward Councillor and representatives on outside bodies  
To receive the written report of the Downlands & New Forest Ward Councillor and any further written reports from Parish Council representatives on outside bodies.
8. Payment of outstanding creditors  
Payment of outstanding creditors  
To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries, and approve payments. (LGA1972 s150)

Queries on payments should be notified to the Clerk in advance of the meeting as the financial systems of the Council will not be available for interrogation at the meeting.

9. To discuss planning matters:

New Forest District Council is the local Planning Authority and consults Rockbourne Parish Council on planning applications received for Rockbourne Parish.

a. Planning Applications

**Reference** 25/10396 & 25/10397  
**Alternative Reference** PP-13952617  
**Application Received** Wed 16 Apr 2025  
**Application Validated** Thu 24 Apr 2025  
**Address** Chapel adj. to MARY PLACE, ROCKBOURNE. SP6 3NA  
**Proposal** Change of Use from Class F1(f) public worship to holiday let (25/10396) and internal configurations to facilitate change including new walls, and stairs up to a new mezzanine level (Application for Listed Building Consent) (25/10397).

**Reference** 25/10425  
**Alternative Reference**  
**Application Received** Fri 25 Apr 2025  
**Application Validated** Fri 25 Apr 2025  
**Address** Barn at BRICKHILL COTTAGE, ROCKBOURNE ROAD, SANDLEHEATH. SP6 1QG.  
**Proposal** Change of use of x1no. agricultural building to x1no. dwellinghouse (Class C3) (Prior Approval Application)

*Please note that Rockbourne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any Application. The decisions and comments this Committee make will be fed into the planning process and added to reports by Planning Officers. New Forest District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process have been completed.*

b. Planning Decisions

**Reference** 25/10086  
**Alternative Reference**  
**Application Received** Wed 29 Jan 2025  
**Application Validated** Wed 29 Jan 2025  
**Address** CAE MALWEN FARM, ROCKBOURNE SP6 3NA  
**Proposal** Application for approval under paras 75-78 of the Conservation of Habitats and Species Regulations 2017 (General Development Order) for use of site as temporary campsite for 50 pitches, 60 nights a year  
**Status** Decided  
**Decision** Granted  
**Decision Issued Date** Tue 15 Apr 2025

c. Planning Matter

**Reference** 24/10783  
**Alternative Reference** PP-13307995  
**Application Received** Wed 28 Aug 2024, revised version Thu 30 Jan 2025  
**Application Validated** Tue 17 Dec 2024  
**Address** LAND ADJ PROVOST FARM, ROCKBOURNE SP6 3NR  
**Proposal** 2 no agricultural buildings and associated hardstanding

10. Working Groups (LGA1972 s7.48)

To receive reports from the Councillor leads on each of the Groups.

11. To arrange the date for the next meetings – The next meetings will be Tuesday 10<sup>th</sup> June 2025 and Tuesday 15<sup>th</sup> July 2025 @7pm in the Pavilion, Rockbourne Recreation Ground. Those wanting to join the meetings are asked to please contact the Parish Clerk: rockbourneclerk@outlook.com for details.