



ROCKBOURNE PARISH COUNCIL

MINUTES

Minutes of the meeting held on **Tuesday 30th July 2024** in the Pavilion, Recreation Ground, Rockbourne, at **7.00pm**.

Members Present: Cllr Leeson (Chair), Cllr Branagan and Cllr Wallis. Also present District Councillor Richards and Mark Baulch (Clerk & RFO).

1. Apologies for absence

Cllr Carmichael, Cllr Wiggins and Cllr Wise (Vice-Chair).

2. Declarations of interest

There were no declarations of interest.

3. Correspondence Received

The Council had received an e-mail from a resident querying some grass cutting. It was **RESOLVED** to respond to them that we were not certain of the person responsible of this but would monitor the situation.

An invitation had been received to attend the NFALC AGM and it was decided that the Clerk would **ACTION:** send the details to all Councillors so that they could attend if they wished.

Information had been received from NFDC with regards to the adopting of the Ringwood Local Plan and it was decided that the Clerk would **ACTION:** send the details to all Councillors.

An e-mail had been received to say that the padlock on the Recreation ground gate was very stiff and that the lock on the ladies toilet in the Pavilion was broken. **ACTION:** Clerk will lubricate the padlock and replace the door lock.

4. Public participation time

There were no members of the public in attendance.

5. Confirmation of minutes of previous meeting held on 11th June 2024

All confirmed that they were a true record and they were **PROPOSED** by Cllr Wallis and **SECONDED** by Cllr Leeson and were signed by the Chair.

6. Action points from the minutes of the last meeting held on 11th June 2024

All had been actioned or are covered in this Agenda.

7. Reports by the Downlands & New Forest Ward Councillor and representatives on outside bodies

Cllr Richards reported that there will be another opportunity to bid for Community Infrastructure Levy money later this year, from October 1st until October 31st. She reported some local successes, Martin for a Speed Indicator Device, Breamore for a footpath and another for a Community Garden.

It was **DECIDED:** that another bid for play equipment should be made as well as a bid for a Speed Indicator Device and the posts to place this on.

Cllr Richards stated that we should follow up on the potential for a 20mph limit to be put in place. The local cycle and walking plan has been greatly delayed and will be followed up on.

New Planning Laws are being put forward by the new Government and New Forest District Councillors will be receiving a briefing note on this, which Cllr Richards will share with us.

8. Payment of outstanding creditors

The Clerk presented the latest invoices and statement of accounts to the Councillors.

The Annual Governance and Accountability Return had been filed and The Exercise of Public Rights Notice expired on 26th July.

The Clerk had made a claim for the return of VAT for the tax year 2023-24 and this had been successful, with the full amount received from HMRC this month. The Clerk will now make another claim for as many previous years as allowable.

ACTION: The signatories on the Bank Account require updating and the Clerk will request the necessary paperwork from the Bank in order to progress this at the next Meeting.

9. Planning Matters

New Forest District Council is the local Planning Authority and consults Rockbourne Parish Council on planning applications received for Rockbourne Parish.

a. Planning Applications

Reference	24/10446
Alternative Reference	PP-13050171
Application Received	Mon 13 May 2024
Application Validated	Tue 04 Jun 2024
Address	THE TALLET & THYTHE COTTAGE, MANOR FARM, NEW ROAD, ROCKBOURNE SP6 3NN Change of use of barn from holiday let accommodation to x2no. dwellings (Retrospective).

The Council **DECIDED:** to respond PAR5: We are happy to accept the decision reached by the District Council's Officers under their delegated powers. PROPOSED by Cllr Leeson, decision Unanimous.

Please note that Rockbourne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any Application. The decisions and comments this Committee make will be fed into the planning process and added to reports by Planning Officers. New Forest District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process have been completed.

b. Planning Decisions

None.

10. Children's Play Area

The Clerk reported that a provider will be visiting the site on Tuesday 6th August to assess the work required to repair or remove parts of the equipment to ready it for a formal assessment.

11. Users of Recreation Ground and Pavilion

The Deeds of the ground were discussed and it was **DECIDED** that the Clerk will provide copies for inspection by a local lawyer.

12. Working Groups (LGA1972 s7.48)

Cllr Leeson confirmed that he will take the lead on the Bourne and flood prevention group. **ACTION:** Clerk to send him the Terms of Reference for updating. Only two of the original Members of this group were in attendance at a meeting on the subject in the Village Hall. Cllr Leeson plans to hold a meeting before the winter. Cllr Branagan stated that she understood that there are two species of hemlock and that the one in the stream is not the invasive one? This will be discussed.

Cllr Wallis has telephoned the building inspectors office many times and still awaits a response. In the meantime, the loft hatch and ladder will be purchased. Another meeting will be held after the summer.

Cllr Wise was not in attendance and so there was no update on the Traffic Working Group.

13. To arrange the date for the next meetings –

The next meetings will be Tuesday 10th September 2024 and Tuesday 8th October 2024 @ 7pm, in the Pavilion, Rockbourne Recreation Ground. Those wanting to join the meetings are asked to please contact the Parish Clerk: rockbourneclerk@outlook.com for details.