



## ROCKBOURNE PARISH COUNCIL

### MINUTES

Minutes of the meeting held on **Tuesday 11<sup>th</sup> June 2024** in the Pavilion, Recreation Ground, Rockbourne, at **7.00pm**.

**Members Present:** Cllr Leeson (Chair), Cllr Wise (Vice-Chair), Cllr Wallis and Cllr Wiggins. Also present Mark Baulch (Clerk & RFO) and three members of the public from the parish and a record of their names is held.

#### **1. Apologies for absence**

Cllr Branagan, Cllr Carmichael, District Councillor Richards, two members of the public (names recorded).

#### **2. Declarations of interest**

There were no declarations of interest.

#### **3. Correspondence Received**

The National Association of Local Councils sent a new Financial Regulations Model. It was agreed that

**ACTION:** The Clerk to send this Model to all Councillors for consideration and discussion at the next meeting with a view to adopting this if appropriate.

The Clerk had received a letter from Simon Hoare MP (North Dorset) with regards to the housing development proposal on land in Alderholt. This was received by the Clerk as a resident of the Village and so was presented to the Council for their information.

An e-mail had been received from a resident regarding play equipment at the recreation ground and dog fouling both there and on footpaths. The Clerk had responded to the resident on the matter of the play equipment [and more discussion can be found on this topic later in these Minutes]. With regards to the dog fouling, it was agreed that **ACTION:** The Clerk to draft and produce some A4 laminated signs to display in key areas.

Hampshire Association of Local Councils had invited us to their County Forum Launch. The Clerk will attend.

A Temporary Events Notice had been received with regards to an event on 15<sup>th</sup> June at Tenantry Farm, Rockbourne, SP6 3PB. This was to confirm the sale by retail of alcohol from 15:00 to 23:30 for 150 persons.

An invitation had been received from St Andrew's Church PCC to attend a drinks party on 28<sup>th</sup> June.

#### **4. Public participation time**

There were no issues raised or comments made by the public in attendance.

#### **5. Confirmation of minutes of previous meeting held on 14<sup>th</sup> May 2024**

All confirmed that they were a true record and they **PROPOSED** by Cllr Wallis and **SECONDED** by Cllr Wiggins and were signed by the Chair.

#### **6. Action points from the minutes of the last meeting held on 14<sup>th</sup> May 2024**

All had been actioned except the process of registering the Recreation Ground land and determining whether the deeds be held by a solicitor with the **ACTION:** Clerk to determine cost of this.

Since the last meeting, the Rose and Thistle has changed hands. A Community Interest Group is being set up and it is hoped to re-open at the end of the month. There will be an opportunity for residents to invest in the Company. There will also be applications for funding.

#### **7. Reports by the Downlands & New Forest Ward Councillor and representatives on outside bodies**

Cllr Richards had sent her apologies and confirmed that there was nothing further to report since last month.

## 8. Working Groups (LGA1972 s7.48)

Cllr Wallis had held a meeting with the Recreation Group. Cllr Wiggins is to speak to somebody about the registering of the land. With regards to Building Regulations, nothing further from Inspector. The loft hatch is not fire rated. It will be £202 for a new hatch and around £103 for a ladder. WiFi is being installed on Thursday. Sarah is starting on the website. Link to Village Hall, Church, Rose and Thistle, Cricket Club and possibly local businesses. Cost likely to be £17 per month. Also considering a Facebook page. **ACTION:** Cllr Wallis to take some drone shots of the marquee in place.

Cllr Wallis PROPOSED a future hire fee of £500 for the marquee, to include use of the pavilion. SECONDED by Cllr Wise. This is because of the amount of time required to erect it, equivalent to 24 man hours last time.

The playground is OK and the zipwire is working. **ACTION:** Clerk to find a carpenter or similar tradesperson to look at the play equipment.

Cllr Leeson confirmed that the Bourne group has not met since the last Council meeting.

Cllr Wise had held another Traffic Group meeting. They have hit a brick wall with Hampshire Police and will keep chasing so that Speed Watch can commence. They are also carrying out a survey on the replacing of dragons teeth on the verges.

## 9. Payment of outstanding creditors

The Clerk presented the latest invoices to the Councillors.

The Annual Governance and Accountability Return was also presented. The Exercise of Public Rights Notice was issued on 28<sup>th</sup> May and remains in place until 26<sup>th</sup> July. The Certificate of Exemption was approved and signed by the Chair. The Annual Governance Statement was also approved and signed by the Chair. This will now be forwarded to BDO for their records.

## 10. Planning Matters

New Forest District Council is the local Planning Authority and consults Rockbourne Parish Council on planning applications received for Rockbourne Parish.

### a. Planning Applications

<b>Reference</b>	24/10398
<b>Alternative Reference</b>	
<b>Application Received</b>	Mon 29 Apr 2024
<b>Application Validated</b>	Fri 03 May 2024
<b>Address</b>	CAE MALWEN FARM, ROCKBOURNE SP6 3NA
<b>Proposal</b>	Application for approval under paras 75-78 of the Conservation of Habitats and Species Regulations 2017 (General Development Order) for a pop-up temporary campsite.

The Council **DECIDED:** to respond PAR1: We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the District Council's Officers under their delegated powers. PROPOSED by Cllr Wise, SECONDED by Cllr Leeson.

<b>Reference</b>	24/10407
<b>Alternative Reference</b>	PP-13029913
<b>Application Received</b>	Thu 02 May 2024
<b>Application Validated</b>	Thu 09 May 2024
<b>Address</b>	WOODBINE COTTAGE, ROCKBOURNE SP6 3NH Front gates and new access.

Also note Planning Appeal Reference 23/11053 for proposed front gates at access to house and new

The Council **DECIDED:** to respond PAR3: We recommend PERMISSION, for the reasons listed below. This is a reinstatement of original access. PROPOSED by Cllr Wallis, SECONDED by Cllr Wise.

*Please note that Rockbourne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any Application. The decisions and comments this Committee make will be fed into the planning process and added to reports by Planning Officers. New Forest District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process have been completed.*

b. Planning Decisions

**Reference** 24/10232  
**Alternative Reference**  
**Application Received** Thu 14 Mar 2024  
**Application Validated** Wed 03 Apr 2024  
**Address** COURT ORCHARD HOUSE, NEW ROAD, ROCKBOURNE SP6 3NN  
Removal of agricultural tie on property.  
**Status** Decided  
**Decision** Was Lawful  
**Decision Issued Date** Thu 02 May 2024

**Reference** 24/10290  
**Alternative Reference** PP-12930074  
**Application Received** Thu 28 Mar 2024  
**Application Validated** Thu 28 Mar 2024  
**Address** INWARDLEIGH COTTAGE, ROCKBOURNE SP6 3NL  
Retrospective permission for replacement fence & bin store.  
**Status** Decided  
**Decision** Granted Subject to Conditions  
**Decision Issued Date** Tue 21 May 2024

**11. Children's Play Area**

Discussed under Agenda point 8.

**12. Users of Recreation Ground and Pavilion**

Discussed under Agenda point 8.

**13. Working Groups (LGA1972 s7.48)**

Discussed under Agenda point 8.

**14. To arrange the date for the next meetings –**

The next meetings will be Tuesday 23<sup>rd</sup> July 2024 and Tuesday 10<sup>th</sup> September 2024 @ 7pm, in the Pavilion, Rockbourne Recreation Ground. Those wanting to join the meetings are asked to please contact the Parish Clerk: [rockbourneclerk@outlook.com](mailto:rockbourneclerk@outlook.com) for details.

[Note that the July meeting date has been altered and the August meeting date removed.]