



ROCKBOURNE PARISH COUNCIL

MINUTES

Minutes of the meeting held on **Tuesday 7th March 2023** in the Pavilion, Recreation Ground, Rockbourne, at **7.00pm**.

Members Present: Cllr Kirkcaldy (Chair), Cllr Bradwell-Watt and Cllr Broadbridge. Also present Mark Baulch, Clerk & RFO.

There were no members of the public present.

- **Apologies for absence**
Cllr Ash (Vice Chair), Cllr Carmichael, and Cllr Whitworth
- **Declarations of interest**
There were no declarations of interest.
- **Public participation time**
There were no members of the public present.
- **Confirmation of minutes of previous meeting held on 7th February 2023**
It was RESOLVED that the minutes of the meeting of the Parish Council, held 7th February 2023, were approved and signed by the Chairman. Proposed by Cllr Bradwell-Watt, seconded by Cllr Kirkcaldy.
- **Matters arising from the minutes of the last meeting held on 7th February 2023**
It was agreed that all matters arising were covered in the agenda of the current meeting.
- **Reports by the Downlands & New Forest Ward Councillor and representatives on outside bodies**
No reports were received.

- **Payment of outstanding creditors**
The Clerk gave a financial report, the contents of which were noted.
- **Planning Matters**
New Forest District Council is the local Planning Authority and consults Rockbourne Parish Council on planning applications received for Rockbourne Parish.

8a. Planning Applications

None

8b. Planning Decisions – *for notification only Reference* 23/10025

Application Received Mon 09 Jan 2023
Application Validated Mon 09 Jan 2023
Address SILLEYS FIELD, ROCKBOURNE SP6 3NA
Proposal Erection of detached carport
Status Decided
Decision Granted Subject to Conditions
Decision Issued Date Thu 23 Feb 2023

Please note that Rockbourne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any Application. The decisions and comments this Committee make will be fed into the planning process and added to reports by Planning Officers. New Forest District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process have been completed.

- **Rockbourne Village Spring Clean**
Sunday 2nd April is the date for a litter-pick and tidying-up of areas in the parish.
ACTION CARRIED FORWARD FROM 7th February: Cllr Kirkcaldy to source litter-picking tools for parishioners, by contacting New Forest District Council.
ACTION CARRIED FORWARD FROM 7th February: Clerk to broadcast the event via Mailchimp. **ADDITIONAL ACTION:** Clerk to add details to website, create a poster for the Village Hall and add to NextDoor. Cllr Bradwell-Watt to add to Facebook.
- **Coronation – King Charles III**
A letter had been received from Patrick Thompson with regards to the celebrations for the coronation of King Charles III on Sunday 7TH May. It was RESOLVED that no road closure would be required as the event would be held on the recreation ground, with a shuttle service offered to those parishioners unable to reach the venue. The event to run from afternoon into evening. **ACTION:** Cllr Kirkcaldy to respond to the letter and invite Patrick Thompson to organise a Working Party Meeting, supported by the Clerk. Also, to invite Whitsbury Parish to join the event. **ACTION:** Cllr Broadbridge to invite the School to participate and to bring the Maypole. **ACTION:** Clerk to ascertain Public Licence requirements for the playing of background music.
- **Tree Survey**
It was RESOLVED that the Council would instruct the Clerk to **ACTION:** Obtain three quotes for the required work. Proposed by Cllr Kirkcaldy, seconded by Cllr Bradwell-Watt.
- **Children’s Play Area**

It was RESOLVED that the Council would instruct the Clerk to **ACTION:** Check with New Forest District Council on a potential consultant for this work and to research potential funding streams for the refreshing of this asset. Proposed by Cllr Broadbridge, seconded by Cllr Kirkcaldy.

- **Rockbourne Parish elections 2023**

A lengthy discussion ensued regarding the Parish Elections, taking place on Thursday 4th May: <https://www.newforest.gov.uk/2023localelections> **ACTION CARRIED FORWARD FROM 7th February::** Clerk to broadcast details via website and Mailchimp. **ACTION CARRIED FORWARD FROM 7th February::** Cllr Kirkcaldy to write Chairman's address to parishioners and potential Councillors, a number of which were identified. These actions must be completed before 20th March 2023 and nomination forms must be delivered by 4th April 2023.

- **To arrange the date for the next meeting** – Due to Purdah, there will be no Parish Council meeting in April and the next meeting will be Tuesday 9th May 2023 @7pm – in the Pavilion, Rockbourne Recreation Ground. Those wanting to join the meeting are asked to please contact the Parish Clerk: rockbourneclerk@outlook.com for details.