



ROCKBOURNE PARISH COUNCIL

MINUTES

Minutes of the meeting held on **Tuesday 7th February 2023** in the Pavilion, Recreation Ground, Rockbourne, at **7.00pm**.

Members Present: Cllr Kirkcaldy (Chair), Cllr Ash (Vice Chair), Cllr Carmichael, Cllr Bradwell-Watt, Cllr Broadbridge, and Cllr Whitworth. Also present Gale Pettifer, Clerk & RFO.

There was one member of the public present.

1. Apologies for absence

There were no apologies for absence.

2. Declarations of interest

There were no declarations of interest.

3. Public participation time

There were no members of the public present.

4. Confirmation of minutes of previous meeting held on 12th January 2022

It was RESOLVED that the minutes of the meeting of the Parish Council, held 12th January 2023, were approved and signed by the Chairman.

5. Matters arising from the minutes of the last meeting held on 12th January 2022

The Clerk reported that part-payment had been made to Ian Newman, Monumental Mason, to clean and repair the War Memorial in Rockbourne; a new laptop had been purchased and data was being transferred from the old to the new; and a candidate for the post of Clerk & RFO had been interviewed and offered the role.

6. Reports by the Downlands & New Forest Ward Councillor and representatives on outside bodies

No reports were received.

7. Payment of outstanding creditors

The Clerk gave a financial report, the contents of which were noted.

8. Planning Matters

New Forest District Council is the local Planning Authority and consults Rockbourne Parish Council on planning applications received for Rockbourne Parish.

8a. Planning Applications

Reference 23/10044

Application Received Mon 16 Jan 2023
Application Validated Fri 20 Jan 2023
Address THREEWAYS COTTAGE, ROCKBOURNE SP6 3NL
Proposal Proposed increase in height of the central chimney (Application for Listed Building Consent)
Status Registered
PAR 3: We recommend PERMISSION increase in height of the central chimney.

8b. Planning Decisions – for notification only

Reference 22/11267
Application Received Tue 01 Nov 2022
Application Validated Fri 25 Nov 2022
Address CHALKE COTTAGE, ROCKBOURNE SP6 3NA
Proposal Timber orangery
Status Decided
Decision Granted Subject to Conditions
Decision Issued Date Fri 20 Jan 2023

Please note that Rockbourne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any Application. The decisions and comments this Committee make will be fed into the planning process and added to reports by Planning Officers. New Forest District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision-making process have been completed.

9. Rockbourne Village Spring Clean

It was **RESOLVED** that Sunday 2nd April would be the date for a litter-pick and tidying-up of areas in the parish. **ACTION:** Clerk to broadcast the event via Mailchimp. **ACTION:** Cllr Kirkcaldy to source litter-picking tools for parishioners.

10. Coronation – King Charles III

It was **RESOLVED** to invite members of the Village Hall Committee, Parochial Church Council, Western Downland Church of England Aided Primary School and Rockbourne parishioners to form a working party to organise celebrations for the coronation of King Charles III on Sunday 7th May – to coordinate with the Coronation Big Lunch: <https://www.royal.uk/coronation-weekend-plans-announced>. Budget up £750.00 to include three native trees, to be planted in Recreation Ground, and catering/refreshments to be served on War Memorial Green. **ACTION:** Clerk to organise Working Party Meeting.

11. Rockbourne Parish elections 2023

A lengthy discussion ensued regarding the Parish Elections, taking place on Thursday 4th May: <https://www.newforest.gov.uk/2023localelections> **ACTION:** Clerk to broadcast details via website and Mailchimp. **ACTION:** Cllr Kirkcaldy to write Chairman's address to parishioners and potential Councillors.

12. Recruitment of new Parish Clerk

A new Parish Clerk had been interviewed. **ACTION:** Cllr Kirkcaldy to offer post to interviewee.

13. To arrange the date for the next meeting – Tuesday 7th March 2023 @7pm – in the Pavilion, Rockbourne Recreation Ground. Those wanting to join the meeting are asked to please contact the Parish Clerk: rockbourneclerk@outlook.com for details.