



ROCKBOURNE PARISH COUNCIL

All Rockbourne residents are invited to attend Parish Council meetings and to raise issues with Councillors at the start of meetings.

To: Councillors Kirkcaldy, Ash, Broadbridge, Bradwell, Carmichael, Whitworth.

**Meeting to be held in the Pavilion, Rockbourne Recreation Ground
on Tuesday 1st February 2022 @ 7.00pm.**

Present: Councillors Kirkcaldy, Whitworth, Bradwell, Broadbridge, and Gale Pettifer (Clerk).

Also present: Adele Holmes.

Mrs Holmes asked about the styles through the village footpaths. The Clerk reported that the Lengthsman had been asked to make repairs to styles, where possible, and to give a report on their condition after his next visit to the Parish (scheduled for early February).

MINUTES

1. To receive apologies for absence. Apologies from Cllr Ash.
2. To receive declarations of interest. *Councillors are invited to declare any relevant interests at this point or at any point during the meeting.* None.
3. To review minutes of the previous meeting - held on Tuesday 4th January 2022 and discuss/update matters arising from previous minutes not appearing as agenda items. Minutes accepted. Proposed: Cllr Broadbridge. Seconded: Cllr Whitworth.
4. To review Parish Council finance.
 - Financial report from RFO – Appendix 1.

5. To discuss planning matters:

- a. Planning Decisions – none received.
- b. Tree Work Applications – *for notification only*.

App No: CONS/22/0024

Address: ELMSLEIGH, ROCKBOURNE, FORDINGBRIDGE, SP6 3NA

Case Officer: Barry Rivers

Date Registered: 12/01/2022

Proposed Works: x 2 Conifer – Fell. Reason for Work: Interfering with service lines and close to adjacent property, poor aesthetic if reduced.

Decision Target Date: 23/02/2022

- c. Planning Applications. None received.
- d. Other Planning Matters. None received.

6. To discuss traffic management issues, including roads, potholes, and ditches.

- Traffic Calming Scheme – project has now been installed and mixed responses had been received by parishioners. Some road users were still adjusting to the new layout. It was agreed to monitor the scheme further.
- It was reported that a fallen tree piled on the verge beyond The Lodges/ entrance to West Park Farm was creating confusion with drivers at the north end of the village and causing some to swerve into the road. **ACTION:** Cllr Broadbridge offered to message the landowner and request the removal of the tree/branches.

7. Recreation & Civic Amenities

- Recreation Ground storage facilities quote (previously circulated) – decision deferred for exploration of other options.
- Playground equipment damage. Clerk reported that quotes for repairs to a damaged section of the climbing frame in the Recreation Ground had been sought and was awaiting responses.

8. Quality Parish Status (QPS) and review of RPC policies and procedures.

- Action c/f from 16.12.21 – Clerk presented a review timetable of RPC policies and procedures. The Councillors asked that, where possible, one-page and two-page policies could be brought to the same meeting for review. **ACTION:** Clerk to send policies for review to Councillors in advance of meeting.
- Rockbourne Emergency Flood Plan. *Item deferred until the next meeting.*

9. To hear reports from other meetings.

- Twenty is Plenty Campaign update. Cllr Kirkcaldy reported that he had attended a meeting and would maintain contact with the campaign organisers.

10. To discuss correspondence.

- Police and Crime Commissioner grant availability/application. Cllr Kirkcaldy reported that he had applied for a grant to purchase security marking equipment for the village. Decision will be made shortly.
- Queen Elizabeth's Platinum Jubilee event (re: email sent to Western Downland School, Village Hall Committee and Parochial Church Council). Date agreed for Rockbourne Village Celebrations: **Saturday 4th June 12.30pm-3.30pm** – village picnic. Details to be announced. **ACTION:** Clerk to circulate details and request volunteers.
- Mole issue on Recreation Ground – Rockbourne Cricket Club. **ACTION:** Clerk to ask Cricket Club for a contribution towards costs.
- Request for funding – Home-Start Hampshire (previously circulated). After some discussion it was decided that the funding would not benefit the parish of Rockbourne.

11. To arrange the date for the next meeting: Tuesday 1st March 2022 @7pm – in the Pavilion, at Rockbourne Recreation Ground. (CCllr Heron to attend.)

Appendix 1: Rockbourne Parish Council Finance Report – February 2022.

INCOME

Apr	1	Current Account (carried over)	1,122.42
		NFDC - Precept	6,474.00
Jul	23	Rockbourne Cricket Club	350.00
Sep	27	NFDC - Precept	6,474.00
Dec	17	HMRC - VAT Refund	3,072.66
		HMRC - VAT Refund	46.00
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			17,539.08
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EXPENDITURE

Apr	1	Clerk wages - March	260.00
	6	DD 1&1 Internet Ltd	18.00
	12	Play Inspection	180.00
May	1	Clerk wages - April	260.00
		DD 1&1 Internet Ltd	18.00
	14	SLCC - CiLCA	410.00
		HALC - HR/Employment Services	192.00
		Came & Co. Insurance	692.71
	26	Tech B & IT Shack	182.46
Jun	2	Clerk wages - May	260.00
	3	DD 1&1 Internet Ltd	18.00
Jul	2	Clerk wages - June	260.00
	5	DD 1&1 Internet Ltd	18.00
Aug	4	DD 1&1 Internet Ltd	18.00
	5	Clerk wages - July	320.00
	13	J G Bonello - RRG T Auditor	110.00
	16	HALC - Annual Membership	199.56
	19	DIY Marquees	2,820.00
Sept	2	DD 1&1 Internet Ltd	18.00
		Rockbourne Village Hall hire	28.50
		Clerk wages - August	260.00
Oct	5	Clerk wages - September	320.00
		PKF Littlejohn LLP - auditors	336.00
		DD 1&1 Internet Ltd	18.00
	14	Southern Fire Protection	39.60
		Screxfix - H&S notices/signage	119.13
	29	Clerk wages - October	320.00
Nov	4	DD 1&1 Internet Ltd	18.00
		Disk drill	65.32
		Clerk wages - November	320.00
		NFDC - grass cutting	1,342.68

